



नेशनल इंस्टीच्यूट ऑफ़ फाउंड्री एंड फोर्ज टेक्नोलॉजी
National Institute of Foundry & Forge Technology
Hatia, Ranchi (Jharkhand) 834 003, INDIA

Office No.: (+91) 0651-2290016; Email: registraroffice@nifft.ac.in; registrar.nifft@gmail.com

File No. NIFFT/Reg. office - 27/2020-21 /5214

Date: 11 /11/2021.

OFFICE ORDER NO. 204 /2021

1. In pursuance to the resolution adopted by the BoG in its 111th meeting held on 27th August, 2020 and subsequent approval of Ministry of Education, Govt. of India, vide letter no. 17-5/2020-TS-VII, dated 30th September, 2020, and approval of the Inspector General of Registration, Jharkhand for change of the name of the governing society of the Institute vide Amendment Certificate no. 669/2012-13, dated 22nd June, 2021, the name of the Institute and its governing society are hereby changed as given below:-

SN.	Particulars	Existing Name	New Name
1	Name of the Institute in English	National Institute of Foundry and Forge Technology	National Institute of Advanced Manufacturing Technology
2	Name of the Institute in Hindi	नेशनल इंस्टीच्यूट ऑफ़ फाउंड्री एंड फोर्ज टेक्नोलॉजी	राष्ट्रीय उन्नत विनिर्माण प्रौद्योगिकी संस्थान
3	Acronym of the Institute	NIFFT	NIAMT
4	Name of the Governing Society	National Institute of Foundry and Forge Technology Society	National Institute of Advanced Manufacturing Technology Society



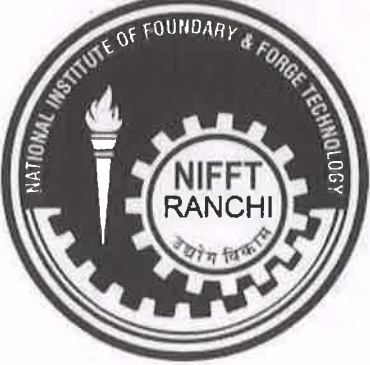

2. Consequently, the Logo of the Institute has been changed. Details of the new logo is given in **Annexure - I.**
3. Amendments made in various clauses of the MoU, By -Laws, of the Institute etc. are given in **Annexure - II.**


REGISTRAR

Distribution:

1. All faculty and staffs by email as per available list for general information.
2. Notice Board
3. Administration/Accounts Section.
4. Director's Secretariat.
5. Office Copy.

EXISTING & NEW LOGO OF THE INSTITUTE

EXISTING COLOUR LOGO OF NIFFT	NEW COLOUR LOGO OF NIAMT
	
EXISTING B&W LOGO OF NIFFT	NEW B&W LOGO OF NIAMT
	

About the New Logo:

The new logo is aligned with the new name (NIAMT) of the Institute while maintain the values of the previous name (NIFFT). The pinion, rack and the torch has been retained from the previous logo and a book icon is added to emphasize on the application of contemporary knowledge in manufacturing.

About the Motto: “नूतनं विज्ञान विश्वम्” [Nutanam Vidnyan Vishwam]**Meaning:**

(Literal: World of New Science/s)

Nutanam – (Sanskrit: New) Significance - Current, modern, latest, advanced

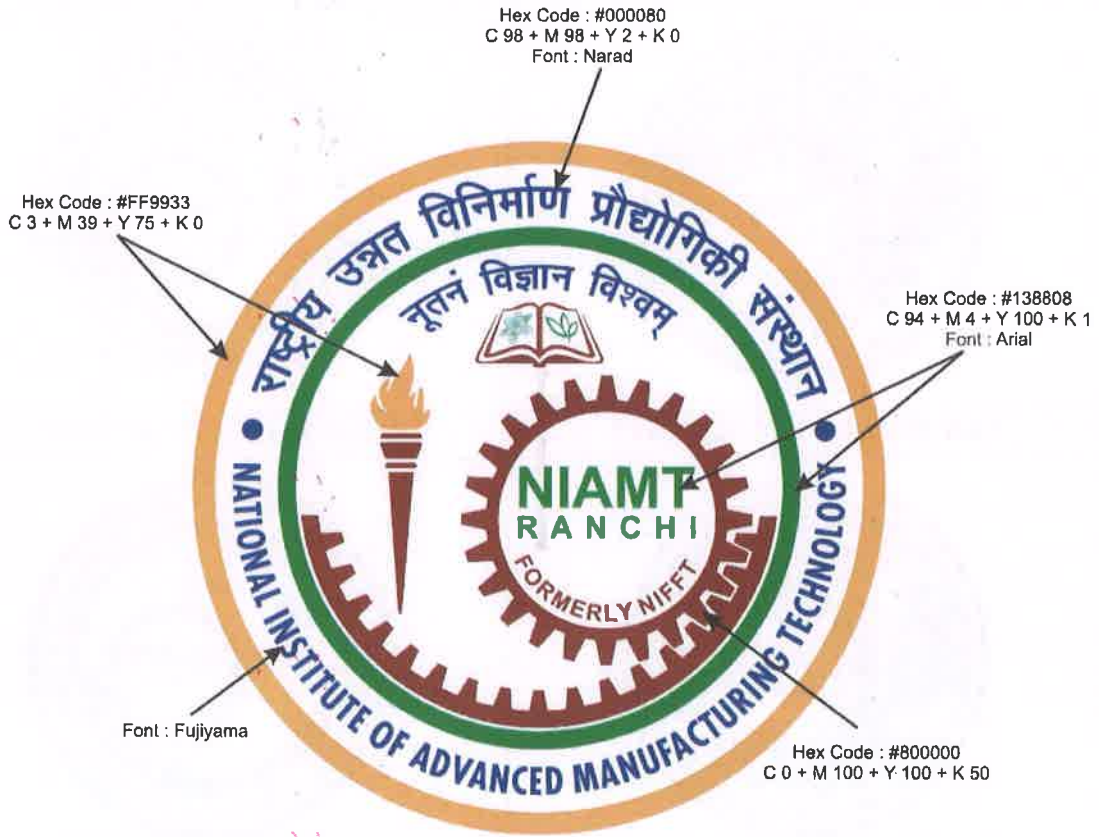
Vidnyan – (Sanskrit: Science / Knowledge)

Vishwam – (Sanskrit: World / Global)

Philosophy:

Institution providing knowledge, information and new opportunities. Facilitation and guidance in modern technology and teachings to help bring student's new and innovative ideas into action. We want to encourage students to not only work towards their own progress but also think on a global scale. The word 'Vidnyana' is not only confined to limited, or specific knowledge, but encompasses perfect knowledge of '14 vidyas' (ancient Sanskrit covering all aspects of knowledge).

ENLARGED VIEW OF THE NEW LOGO WITH THE FONTS & COLOURS USED



ENLARGED VIEW OF THE BOOK DETAILING THE CONTENTS ON THE OPEN PAGES



[Handwritten signature]

Amendments in relevant clauses of the Memorandum of Association, By-laws, etc.

Clause No.	Existing (NIFFT)	Amended Clause (NIAMT)
	Memorandum of Association of National Institute of Foundry and Forge Technology	Memorandum of Association of National Institute of Advanced Manufacturing Technology Society.
1	The name of the Society is the National Institute of Foundry and Forge Technology Society.	The name of the Society is will be National Institute of Advanced Manufacturing Technology Society.
3	a. "Society" shall mean the National Institute of Foundry and Forge Technology society.	"Society" shall mean the National Institute of Advanced Manufacturing Technology society.
	b. "Institute" shall mean the National Institute of Foundry and Forge Technology.	"Institute" shall mean the National Institute of Advanced Manufacturing Technology
4	i. To establish and to carry on the administration and management for the National Institute of Foundry and Forge Technology and in relation there to:	To establish and to carry on the administration and management for the National Institute of Advanced Manufacturing Technology and in relation there to:
	i.(a) to provide national facilities for forge education and research in the form of full time courses, vacation courses and the like.	to provide national facilities for advanced manufacturing technology with the emphasis on forge and foundry and research in the form of full time courses, vacation courses and the like.
	i.(b) to provide facilities for training of senior executive personnel for foundry industry.	to provide facilities for training of senior executive personnel for advanced manufacturing technology with emphasis on foundry industry.
	i.(c) to guide and conduct applied research in the field of foundry and forge technology and to devise techniques called for Indian conditions.	to guide and conduct applied research in the field of advanced manufacturing technology with emphasis on foundry and forge and to devise techniques called for Indian conditions.



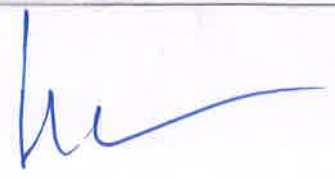
4	i. K.(x).	to invest and deal with any moneys of the Society not immediately required for any of the objects in such manner as may be provided by the Rules and Regulations of the Society and as may from time to time be determined.	to invest and deal with any moneys of the Society not immediately required for any of the objects in such manner as may be provided in the Rules and Regulations of the Society and as may from time to time be determined.
6.	13.	The Director of the National Institute of Foundry & Forge Technology , Ranchi (To be appointed)- (Ex-officio Member-Secretary)	The Director of the National Institute of Advanced Manufacturing Technology , Ranchi (To be appointed) - (Ex-officio Member-Secretary)
		RULES AND REGULATIONS OF NIFFT SOCIETY RULES	RULES AND REGULATIONS OF NIAMT SOCIETY RULES
1.	a.	'Society' shall mean the National Institute of Foundry and Forge Technology Society .	'Society' shall mean the National Institute of Advanced Manufacturing Technology Society .
	b.	'Institute' shall mean the National Institute of Foundry and Forge Technology .	'Institute' shall mean the National Institute of Advanced Manufacturing Technology .
5.		The General superintendence, direction and control of the affairs of the Society and its income and property shall be vested in the Governing Body of the Society which shall be called "the Board of Governors, National Institute of Foundry and Forge Technology Society " here in after referred to as "The Board"	The General superintendence, direction and control of the affairs of the Society and its income and property shall be vested in the Governing Body of the Society which shall be called "the Board of Governors, National Institute of Advanced Manufacturing Technology Society " here in after referred to as "The Board".
13.	5.	Powers and Functions of the Board. to prescribe and conduct courses of study training and research in forge and foundry technology and allied subjects;	Powers and Functions of the Board. to prescribe and conduct courses of study training and research in Advanced Manufacturing with the emphasis on forge and foundry technology and allied subjects;
	11.	to co-operate with any other organization in the matter of education and training in forge and foundry technology and allied subjects;	to co-operate with any other organization in the matter of education and training in advanced manufacturing with the emphasis on forge and foundry technology and allied subjects;

BYE-LAWS OF INSTITUTE			
1.	a.	Institute means the National Institute of Foundry and Forge Technology, Ranchi.	Institute means the National Institute of Advanced Manufacturing Technology, Ranchi.
NIFFT EMPLOYEE'S CONDUCT RULES			
1.	i.	These rules may be called the NIFFT Employee's (Conduct) Rules.	These rules may be called the NIAMT Employee's (Conduct) Rules.
DISCIPLINE & APPEAL RULES			
1.	(i).	These rules may be called the "Discipline & Appeal Rules of the Employee of the National Institute of Foundry and Forge Technology. "	These rules may be called the "Discipline & Appeal Rules of the Employee of the National Institute of Advanced Manufacturing Technology. "
2.	(b).	"Board means the Board of Governors of the NIFFT and includes the committee of Board where power has been delegated by the Board.	"Board means the Board of Governors of the NIAMT and includes the committee of Board where power has been delegated by the Board.
	(d).	"Institute" means the National Institute of Foundry and Forge Technology.	"Institute" means the National Institute of Advanced Manufacturing Technology.
5.	viii.	Acceptance of gifts of more than trifling value as provided in the NIFFT'S employees Conduct Rules from subordinate workmen/employees; leading or borrowing money to or from, subordinate workmen/ employees.	Acceptance of gifts of more than trifling value as provided in the NIAMT'S employees Conduct Rules from subordinate workmen/employees; leading or borrowing money to or from, subordinate workmen/ employees.
DEATH-CUM-RETIREMENT GRATUITY RULES			
1.	1.	Those rules may be called the National Institute of Foundry and Forge Technology Death-Cum-Retirement Gratuity Rules.	Those rules may be called the National Institute of Advanced Manufacturing Technology Death-Cum-Retirement Gratuity Rules.
3.	(a)	"Administrative Officer" means Administrative Officer of the National Institute of Foundry and Forge Technology.	"Administrative Officer" means Administrative Officer of the National Institute of Advanced Manufacturing Technology.

	(d)	"Qualifying Service" means all permanent service in the National Institute of Foundry and Forge Technology after completion of 18 years of age except periods of extraordinary leave without leave salary provided that the appointing authority may at the time of granting extra-ordinary leave, allow the period of that leave to count as qualifying service if such leave is granted,	"Qualifying Service" means all permanent service in the National Institute of Advanced Manufacturing Technology after completion of 18 years of age except periods of extraordinary leave without leave salary provided that the appointing authority may at the time of granting extra-ordinary leave, allow the period of that leave to count as qualifying service if such leave is granted,
5.	(a)	Every permanent employee of the National Institute of Foundry and Forge Technology shall be entitled to receive gratuity for good, efficient and faithful service.	Every permanent employee of the National Institute of Advanced Manufacturing Technology shall be entitled to receive gratuity for good, efficient and faithful service.
7.	(c)	If in case an employee dies while in service or after retirement without receiving any amount of gratuity and leaves behind no family or has on nomination made by him or the nomination made by him does not subsist an amount of D.C.R. Gratuity payable to him shall lapse to the National Institute of Foundry and Forge Technology .	If in case an employee dies while in service or after retirement without receiving any amount of gratuity and leaves behind no family or has on nomination made by him or the nomination made by him does not subsist an amount of D.C.R. Gratuity payable to him shall lapse to the National Institute of Advanced Manufacturing Technology .
NIFFT HOUSE ALLOTMENT RULES			NIAMT HOUSE ALLOTMENT RULES
1.	(a).	These rules may be called "The Rules for Allotment of Residences at NIFFT, Ranchi-03 ."	These rules may be called "The Rules for Allotment of Residences at NIAMT, Ranchi-03 ."
2.	(e)	"Institute" means the National Institute of Foundry and Forge Technology, Ranchi .	"Institute" means the National Institute of Advanced Manufacturing Technology, Ranchi .
	(f)	"Director" means the Director, National Institute of Foundry and Forge Technology, Ranchi .	"Director" means the Director, National Institute of Advanced Manufacturing Technology, Ranchi .
	(i)	"Residence" means any accommodation so categorized, for the time being, under the administrative control of the Director, NIFFT .	"Residence" means any accommodation so categorized, for the time being, under the administrative control of the Director, NIAMT .



3.	(i)	The Director will constitute a House Allotment Committee for allotment of quarters at NIFFT Colony whose recommendations regarding allotment will be finally approved by the Director. The Administrative Officer will act as Ex-officio Secretary of the Committee.	The Director will constitute a House Allotment Committee for allotment of quarters at NIAMT Colony whose recommendations regarding allotment will be finally approved by the Director. The Administrative Officer will act as Ex-officio Secretary of the Committee.
	(xxix)	The employees residing in the Colony will be entitled to use NIFFT's own medical facilities available on the campus. In case the facilities are found adequate by the medical attendant, the facilities at the H.E.C. Hospital/Dispensary will be made available to the employees and the employees and the Institute will try to provide free transport at a fixed time except in cases of emergencies for the purposes. The reimbursement of expenditure on medicines, consultations etc. will not be allowed in case of these employees unless referred by HEC medical authorities. Till such time NIFFT employees residing in NIFFT campus will be authorized to avail themselves of the HEC medical facilities.	The employees residing in the Colony will be entitled to use NIAMT's own medical facilities available on the campus. In case the facilities are found adequate by the medical attendant, the facilities at the H.E.C. Hospital/Dispensary will be made available to the employees and the employees and the Institute will try to provide free transport at a fixed time except in cases of emergencies for the purposes. The reimbursement of expenditure on medicines, consultations etc. will not be allowed in case of these employees unless referred by HEC medical authorities. Till such time NIAMT employees residing in NIAMT campus will be authorized to avail themselves of the HEC medical facilities.
		SCHEDULE - 1 Pay slabs and type of residential accommodation for NIFFT employees.	SCHEDULE - 1 Pay slabs and type of residential accommodation for NIAMT employees.
		NIFFT HOSTEL RULES	NIAMT HOSTEL RULES
		<u>GENERAL</u> The following rules are laid down for compliance by all the participants/occupants who are allotted accommodation in the NIFFT Hostel to enable them to lead an orderly, disciplined and corporate life and also to give utmost care to Institute property during their stay in the Hostel :	<u>GENERAL</u> The following rules are laid down for compliance by all the participants/occupants who are allotted accommodation in the NIAMT Hostel to enable them to lead an orderly, disciplined and corporate life and also to give utmost care to Institute property during their stay in the Hostel :



SCH-1	NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY STAFF CAR RULES	NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY STAFF CAR RULES
SCR-1	NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY LOG BOOK FOR STAFF CARS	NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY LOG BOOK FOR STAFF CARS
SCR-2	NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY RECORD REPAIRS AND REPLACEMENTS.	NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY RECORD REPAIRS AND REPLACEMENTS.
SCR-3	NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY RECORD OF PETROL ETC. CONSUMED AND INCOME ACCURED ON THE USE OF STAFF	NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY RECORD OF PETROL ETC. CONSUMED AND INCOME ACCURED ON THE USE OF STAFF
SCR-4	NATIONAL INSTITUTE OF FOUNDRY AND FORGE TECHNOLOGY INVENTORY OF EQUIPMENT	NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY INVENTORY OF EQUIPMENT
	<p>DEPOSIT- LINKED INSURANCE SCHEME FOR SUBSCRIBERS TO THE PROVIDENT FUDNS. (Based on O.M. No. F.9(10)- E. V. (B)/73 dated 3.10.1985 from Ministry of Finance, Department of Expenditure,</p> <p>With a view to providing extra social security to the families of the subscribers to the Provident Funds and a positive incentive to NIFFT employees to save more, the Board of Governors has been pleased to introduce a Deposit-linked Insurance Scheme which provides an insurance cover to the subscribers without payment of premium.</p>	<p>DEPOSIT- LINKED INSURANCE SCHEME FOR SUBSCRIBERS TO THE PROVIDENT FUDNS. (Based on O.M. No. F.9(10)- E. V. (B)/73 dated 3.10.1985 from Ministry of Finance, Department of Expenditure,</p> <p>With a view to providing extra social security to the families of the subscribers to the Provident Funds and a positive incentive to NIAMT employees to save more, the Board of Governors has been pleased to introduce a Deposit-linked Insurance Scheme which provides an insurance cover to the subscribers without payment of premium.</p>
2 (i)	On the death of a subscriber in service, the person(s) eligible to receive Provident Fund balances in terms of the NIFFT Employees C.P.F. rules will be sanctioned an additional amount of equal to the average balance in the account of the deceased employees in the Fund during	On the death of a subscriber in service, the person(s) eligible to receive Provident Fund balances in terms of the NIAMT Employees C.P.F. rules will be sanctioned an additional amount of equal to the average balance in the account of the deceased employees in

	the three years immediately preceding the death of the employee subject to the provisions of sub-para (iii) below:	the Fund during the three years immediately preceding the death of the employee subject to the provisions of sub-para (iii) below:
2. (ii)	a). The balances in the account of the NIFFT employee should not have fallen below the following limits at any time during the three years preceding the date of death:-	The balances in the account of the NIAMT employee should not have fallen below the following limits at any time during the three years preceding the date of death:-
	RULES AND REGULATIONS OF FUNDRY AND FORGE TECHNOLOGY SOCIETY RULES	RULES AND REGULATIONS OF NATIONAL INSTITUTE OF ADVANCED MANUFACTURING TECHNOLOGY SOCIETY RULES
	<p align="center"><u>By-laws of the Institute</u></p> <p>Page 18. Rule4. (iii) Constitution of staff selection committee replaced with Modified Sr. Staff Selection Committee.</p> <p>In case of the post of Professor</p> <ol style="list-style-type: none"> 1. Chairman, B.O.G. - Chairman 2. A nominee of the Govt. of India- Member 3. A member of B.O.G. - Member 4. 3 Experts from the approved panel - Member 5. Director, NIFFT- Member Secretary 	<p align="center"><u>By-laws of the Institute</u></p> <p>Page 18. Rule4. (iii) Constitution of staff selection committee replaced with Modified Sr. Staff Selection Committee.</p> <p>In case of the post of Professor</p> <ol style="list-style-type: none"> 1. Chairman, B.O.G. - Chairman 2. A nominee of the Govt. of India- Member 3. A member of B.O.G. - Member 4. 3 Experts from the approved panel - Member 5. Director, NIAMT- Member Secretary
	<p>In case of Asst. Prof. / Lecturer / Work shop Superintendent /Administrative Officer and Liaison Officer</p> <ol style="list-style-type: none"> 1. Chairman, B.O.G. - Chairman 2. Nominee of the Govt. of India- Member 3. A member of B.O.G. - Member 4. 2 Experts from the approved panel- Member 5. Head of the Concerned Department/ Section Member 6. Director, NIFFT -Member Secretary 	<p>In case of Asst. Prof. / Lecturer / Work shop Superintendent /Administrative Officer and Liaison Officer</p> <ol style="list-style-type: none"> 1. Chairman, B.O.G. - Chairman 2. Nominee of the Govt. of India- Member 3. A member of B.O.G. - Member 4. 2 Experts from the approved panel- Member 5. Head of the Concerned Department/ Section Member 6. Director, NIAMT -Member Secretary

Note:- If in any place NIFFT has not been substituted by NIAMT by mistake, it will be presumed to have been substituted.

